



Since 1919

NATIONAL COLLEGE

Autonomous

College with Potential for Excellence

Nationally Re-Accredited at 'A+' Grade by NAAC

(Co - Educational Institution)

(Affiliated to Bharathidasan University)

TIRUCHIRAPALLI - 620 001.

Unit of Dr. V. Krishnamurthy Educational Foundation

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Student Handbook 2018 - 2019

PERSONAL INFORMATION

Name

Class

Roll No. / Reg. No.

Date of Birth

Car / Bike / Cycle No

Height Weight on Blood Group

Permanent Address

.....

.....

.....

Hostel Room No.

Telephone / Mobile

e-mail ID

In Case of emergency, contact:

Name.....

Telephone / Mobile

CONTENTS

| | |
|---|----|
| Campus Deities | 01 |
| கடவுள் வணக்கம் | 02 |
| தமிழ்த்தாய் வாழ்த்து | 03 |
| National Anthem | 03 |
| A Sketch of the College | 04 |
| A Chronicle of our College | 06 |
| List of Successive Principals | 11 |
| Members of the College Committee | 12 |
| Members of the Governing Board | 13 |
| Finance Committee | 13 |
| Internal Quality Assurance Cell (IQAC) | 14 |
| Rules and Regulations for students | 15 |
| General Instructions for students | 17 |
| Students Register Number Fixation | 19 |
| Programmes of study under Choice Based Credit System (CBCS) | 19 |
| Programmes offered | 20 |
| Programme duration | 21 |
| Courses in Programmes | 21 |
| Autonomous Examinations | 23 |
| Issue of Hall Ticket | 23 |
| Attendance | 24 |

CONTENTS

| | |
|--|----|
| Guidelines For Examinations | 25 |
| Question Paper Pattern | 26 |
| Evaluation | 26 |
| Passing Minimum | 27 |
| Supplementary Examination | 28 |
| Improvement of Internal Assessment Marks | 28 |
| Transparency, Re-totaling and Re-valuation | 28 |
| Improvement of Marks | 28 |
| Grading System | 29 |
| Ranking System | 30 |
| Revision and Regulation of Curriculum | 30 |
| Core Group & Campus Facility | 30 |
| Endowments | 31 |
| Teaching Staff | 38 |
| Non-Teaching Staff | 47 |
| Academic Committees | 49 |
| College Associations | 54 |
| Anti-Ragging Committee | 55 |
| Calendar 2018 - 2019 | 56 |
| Campus Map | |

தமிழ்த் தாய் வாழ்த்து

நீராரூங் கடலுடுத்த நிலமடந்தைக் கெழிலொழுகும்
சீராரூம் வதனமெனத் திகழ்பரதக் கண்டமீதில்
தெக்கணமு மதிற்சிறந்த திராவிடநல் திருநாடும்
தக்கசிறு பிறைநுதலுந் தரித்தநறுந் திலகமுமே
அத்திலக வாசனை போல் அனைத்துலகும் இன்பமுற
எத்திசையும் புகழ்மணக்க இருந்தபெருந் தமிழணங்கே! தமிழணங்கே!
உன் சீரிளமைத் திறம்வியந்து செயல்மறந்து வாழ்த்துதுமே!
வாழ்த்துதுமே! வாழ்த்துதுமே!

‘மனோன்மணியம்’ பெ.சுந்தரம் பிள்ளை

தேசிய கீதம்

ஐன கண மன அதி நாயக ஐயவேறே
பாரத பாக்ய விதாதா
பஞ்சாப ஸிந்து குஜராத் மராட்டா
திராவிட உத்கல வங்கா
விந்திய ஹிமாசல யமுனா கங்கா
உச்சல ஜலதி தரங்கா
தவ சுப நாமே ஜாஹே
தவ சுப ஆசிஷ மாஹே
காஹே தவ ஜய காதா
ஐன கண மங்கள தாயக ஐயவேறே
பாரத பாக்ய விதாதா
ஐய ஹே! ஐய ஹே! ஐய ஹே!
ஐய ஐய ஐய ஐயவேறே.

இரவீந்திரநாத் தாகூர்

A SKETCH OF THE COLLEGE

National College, Tiruchirapalli was founded in June, 1919, thanks to the munificence of the late Diwan Bahadur S.Rm.CT.Pethachi Chettiar, Zamindar of Andipatti and the collective initiative and zeal of Justice T.V.Seshagiri Iyer, Sir.T.Desikachariar, N.D.Subbarama Iyer and Sri. Sivarama Krishna Iyer and a galaxy of eminent personalities. The College in fact had its origin to the National High School founded on the 11th of June 1886. The nascent nationalism of three illustrious teachers - Messrs.G.Sesha Iyengar, P.G.Sundaresa Sastrigal and B.S.Venkataramana Sarma - led to the founding of this school.

The founders conceived the idea of a national institution to promote among its youth the highest and the loftiest ideals which constitute the essence of Indian Culture and Nationalism. True to its name, National College continues to impart cultural values and fulfil its role as one of the premiere nation-building institutions of the country. Under the stewardship of eminent scholars and administrators as its Principals, the tallest among them being the late Shri. Saranathan, the College has grown to become a seat of Higher Education and has earned a reputation for high moral standards.

The College functioned in the old Teppakulam campus for nearly four decades from 1919. The shifting of the College campus from Teppakulam to the Junction area began with the acquisition of land in 1957-58. Forty years after its inception, on 8th July 1959, the College was shifted to the new buildings within easy reach from the Railway Junction on the Trichy - Dindigul Road. The College celebrated its Golden Jubilee in the year 1969 under the Presidentship of Shri. N.R.Sundararaja Iyer. Golden Jubilee Block was dedicated for use during this period.

The College had the privilege of celebrating its Diamond Jubilee during the year 1980-81, under the Presidentship of Hon'ble Shri. R.Venkataraman, the most distinguished alumnus, the then Minister for Finance, Government of India, later became the President of Republic of India. To mark the occasion, a block named 'Principal Saranathan Block' where the College library functions now was built. The College fondly remembered with gratitude its principal architect and paid rich encomiums to its glorious line of teachers.

The celebration of the Platinum Jubilee in February 1995 under the Presidentship of the Esteemed Vice-Chancellor of Bharathidasan University Dr. V. R. Muthukaruppan was an important event to commemorate the remarkable services of the institution to the underprivileged sections of the society.

National Evening College, was started in the year 1978 to cater to the rising demands of a new generation of students. Many new courses were introduced and the student population became a fair mix of rural and urban students. The IT revolution brought forth unforeseen changes in curriculum designing and in course content. The 'Evening College' was rechristened as 'Unaided Programmes' from the academic year 2005-06 and they co-exist with the aided programmes. Continuing to respond to its social commitment and the national call for the opening of the portals of higher education to girls, the College introduced Co-Education pattern from the academic year 2007. The II shift classes were introduced from the year 2015-16 in order to meet the growing demands for admission.

As on date, the College offers nineteen Post-Graduate Programmes and twenty Under-Graduate Programmes. Truly the College has been recognised as one of the Centres of Advanced Learning and has been accorded permission for registering candidates for research leading to the award of Ph.D. and M.Phil. in thirteen departments. The College was first accredited by National Assessment and Accreditation Council (NAAC) at 'A' level in 2005 and Re-Accredited in III Cycle at 'A+' Grade in 2016. The University Grants Commission, New Delhi, conferred **Autonomous** status on the College in 2010. The College has also been conferred the rare distinction of **College with Potential for Excellence** status in 2011. The College continues its march to the centenary year with relentless vigour, keeping its mission and vision clear.

The Managing Agency of the College is Dr. V. Krishnamurthy Educational Foundation, a registered society. The College is managed by a College Committee consisting of fourteen members.

There are 250 Teaching and 100 Non-Teaching staff working in the College. About 4300 students are studying in the College.

A CHRONICLE OF OUR COLLEGE

| Year | Event |
|------|---|
| 1919 | <ul style="list-style-type: none"> * Birth of National College as a Second Grade College affiliated to University of Madras. * Construction of "Saraswathi Hall" in the old campus * Humanities in the Intermediate (Ancient History, Modern History, Logic, Tamil, Sanskrit, Malayalam) |
| 1921 | <ul style="list-style-type: none"> * Foundation laid for the "Pethachi Block" in the old campus |
| 1924 | <ul style="list-style-type: none"> * Emergence into a First Grade Colleges. * B.A. Philosophy, B.A. History and Economics |
| 1927 | <ul style="list-style-type: none"> * Intermediate Mathematics and Physics |
| 1928 | <ul style="list-style-type: none"> * Addition of the First Floor to "Pethachi Buildings" |
| 1930 | <ul style="list-style-type: none"> * Intermediate Chemistry was introduced |
| 1939 | <ul style="list-style-type: none"> * Construction of Sesha Iyengar Hall & Rajan Hall * B.A. Mathematics was introduced |
| 1950 | <ul style="list-style-type: none"> * Inter Commerce was introduced |
| 1954 | <ul style="list-style-type: none"> * B.Com was introduced |
| 1956 | <ul style="list-style-type: none"> * Pre-University with Maths, Physics, Chemistry, History, Economics, Adv. Tamil, Commerce, Logic, Adv. English, 3rd Lang Sanskrit. |
| 1957 | <ul style="list-style-type: none"> * Acquisition of Site for the New Campus * Foundation laid for the Science block in the New Campus * Three -Year Degree Courses - B.A.Economics, B.Sc.Mathematics & B.Com |
| 1959 | <ul style="list-style-type: none"> * Shifting of the college to the Present Campus * Science Block completed * Introduction of Pre University courses in Natural Science, Physics, Chemistry, B.Sc. Physics. |
| 1960 | <ul style="list-style-type: none"> * Construction of Kamakoti Block, First Hostel and Second Hostel for Boys * Introduction of B.Sc. Chemistry, M.A. Economics, M.Sc.Mathematics |

| Year | Event |
|-------------|--|
| 1961 | <ul style="list-style-type: none"> * Construction of N.R.S.C Block * Introduction of B.Sc. Geology * Non-Resident Student's Centre |
| 1962 | * Construction of Auditorium and " Otrumai Illam" |
| 1963 | * Introduction of B.A XII English and M.Sc. Physics |
| 1966 | * Introduction of Tamil medium courses in History & Economics, Adv. Tamil in Pre University. |
| 1967 | <ul style="list-style-type: none"> * Implementation of U.G.C Scales of pay for Staff * Construction of Seshasayee Block & Jaya Vinayakar Temple * Introduction of Tamil Medium in B.A. Economics. |
| 1968 | <ul style="list-style-type: none"> * Construction of Saiva Siddantha Block. * Introduction of M.A. Tamil, B.A. Br XII English (Revived) |
| 1969 | * Introduction of M.Litt. & Ph.D. in Economics. |
| 1970 | <ul style="list-style-type: none"> * Celebration of the Golden Jubilee (Dec.) * Construction of Stadium, Golden Jubilee Block, Lab. Extension Block * Introduction of Botany Ancillary for B.Sc. |
| 1972 | * Nangavaram Periya Pannai Administrative Block, Five Class rooms Block (UGC grant), 3Rooms Block for PG Mathematics (UGC grant) |
| 1974 | * Staff Quarters |
| 1975 | * Introduction of Ph.D. in Physics |
| 1976 | * Construction of Annathurai Iyer Block |
| 1977 | * Introduction of Ph.D. in Mathematics |
| 1978 | * Evening College was started with B. Com. & M.Sc. Mathematics |
| 1979 | * Introduction of M.A. English, B.A. Philosophy, B.A. Tamil, M. Phil. for State FIP & Part-time candidates, Zoology Ancillary for B.Sc., B.Sc. Mathematics & M.A. Economics in Evening College. |

| Year | Event |
|------|--|
| 1980 | <ul style="list-style-type: none"> * Celebration of the Diamond Jubilee * Foundation laid for the Principal SARANATHAN BLOCK and the Bust of Principal Saranathan unveiled. * Introduction of M.Com, M.Phil. in Mathematics, Economics & Tamil (Both Fulltime & Part time). Ph.D. in Tamil, M.Com. & M. Sc. Physics in the Evening College. |
| 1981 | <ul style="list-style-type: none"> * Introduction of B.A. History B.Sc. Physics and B.Sc. Chemistry in the Evening College. * Diamond Jubilee Block, (Principal Saranathan Block) |
| 1982 | <ul style="list-style-type: none"> * Introduction of B.Sc. Botany * Affiliation to Bharathidasan University. |
| 1983 | <ul style="list-style-type: none"> * Introduction of M.Sc. Applied Geology and B.Sc. Environmental Zoology |
| 1984 | <ul style="list-style-type: none"> * Celebration of Completion of 25 years in the New Campus. * Introduction of M.A. Philosophy |
| 1986 | <ul style="list-style-type: none"> * M.Sc. Chemistry was introduced. |
| 1987 | <ul style="list-style-type: none"> * M.Sc. Botany was started. * Laying of foundation stone for Jawaharlal Nehru Block. |
| 1988 | <ul style="list-style-type: none"> * Introduction of M.Phil. in Philosophy. |
| 1995 | <ul style="list-style-type: none"> * Platinum Jubilee Celebrations. |
| 2000 | <ul style="list-style-type: none"> * Affiliation for Ph.D. programme in Botany, Chemistry, Commerce and English. |
| 2004 | <ul style="list-style-type: none"> * DST-FIST support to the Department of Botany. * National College Council was trifurcated and the College came under Academy of Higher Education. Sri.N.N. Seshadri became the President of the College and the managing Agency. |
| 2005 | <ul style="list-style-type: none"> * NAAC Accredited the College at 'A' Grade. * DST-FIST support to the Department of Geology. * Visit of BDU's Triennial Commission. |

| Year | Event |
|------|---|
| 2007 | <ul style="list-style-type: none"> * Introduction of M.Sc. Computer Science and M.S.W. * First issue of National College News Bulletin was released. * College become a co-educational institution. |
| 2009 | <ul style="list-style-type: none"> * College auditorium was renovated and air conditioned. * 4th Unit of NCC - Naval Wing - installed. * B.Sc. and M.Sc. IT Programmes were introduced. * Additional section of B.B.A. was introduced. |
| 2010 | <ul style="list-style-type: none"> * UGC conferred Autonomous status to the College. * Additional section of B.A. English was introduced. * Tutor Ward System was introduced. * M.Sc. Zoology Programme was introduced. * Padma Vibhushan Dr.V.Krishnamurthy became the president of the College and the Managing Agency. |
| 2011 | <ul style="list-style-type: none"> * M.Sc. Biotechnology Programme was introduced. * NAAC Re-Accredited the College at 'A' level with 3.34 CGPA. |
| 2012 | <ul style="list-style-type: none"> * UGC conferred the status of College with Potential for Excellence. * B.A. and M.A. English additional sections, B.Com - Computer Application, B.Sc. Physical Education were introduced. * A new class room block with 80 rooms was constructed. * Women's hostel was constructed. * National College Instrumentation Facility (NCIF) was established. * DST - FIST support to the College as a unit. |
| 2013 | <ul style="list-style-type: none"> * Science Exhibition was conducted. * Saranathan Block was modified and refurbished to house the Resource Centre. * Indoor stadium was constructed. * B.Sc. Computer Science additional section, M.F.M. and M.Phil. Biotechnology Programmes were introduced. |
| 2014 | <ul style="list-style-type: none"> * B.Sc. Biotechnology, B.Sc. Statistics and Ph.D. in Business Management were introduced. * Outdoor stadium was constructed. |

| Year | Event |
|------|--|
| 2015 | <ul style="list-style-type: none"> * Ramanujan Mathematical Society was permanently shifted to our College. |
| 2016 | <ul style="list-style-type: none"> * UGC extended the Autonomous status for the next 6 years. * B.Sc. Mathematics additional section was introduced. * NAAC Re-Accredited the College in III Cycle at 'A+' level with 3.61 CGPA. * UGC extended the CPE status for the second phase. * M.Sc. Geophysics was introduced. * Additional sections in B.Sc., Geology, Zoology, Chemistry and Physics programme were introduced. * Brass Bust of Mathematical genius Ramanujan was installed. * Cricket practicing pitch was established. * CPCSEA approved Animal House Facility was established. * NCC Girls Battalion was installed. * Campus was wi-fi enabled. * Dr. Kalamegam Center for Indian Culture, Heritage and Vedas was started. |
| 2017 | <ul style="list-style-type: none"> * Name of Managing Agency was changed from "Academy of Higher Education" to " Dr. V. Krishnamurthy Educational Foundation". * DST recognized the College for FIST support taking the College as a unit for the II phase. * NAAC recognized the College as a high performing institution and extended the accreditation period to 7 years. * College Fitness Center was inaugurated * MoU was signed with CDSL for NAD. |
| | |

LIST OF SUCCESSIVE PRINCIPALS

| | |
|--|---------------------|
| Sri. K.Ramanujachariar, F.M.U., | 1919 - 1921 |
| Sri. V.Saranathan, M.A., | 1921 - 1947 |
| Sri. A.Rama Iyer, M.A., | 1947 - 1950 |
| Sri. M.S.Srinivasa Sarma, M.A., | 1950 - 1952 |
| Sri. S.Thothadri Iyengar, M.A., | 1952 - 1955 |
| Sri. G.Varadachari, M.A., | 1955 - 1958 |
| Sri. M.S.Venkataraman, M.A., | 1958 - 1962 |
| Sri. V.Renganathan, M.A., | 1962 - 1968 |
| Sri. K.Seetharaman, M.A., | 1968 - 1970 |
| Sri. M.K.Venkataraman, M.A., | 1970 - 1977 |
| Sri. N.Krishnamoorthy, B.A.,(Hons.) | 1977 - 1986 |
| Dr. R.Balakrishnan, M.A.,M.Sc.,Ph.D., | 1986 - 1986 |
| Sri. V.Natarajan, M.A., | 1986 - 1987 |
| Sri. S.Kannan, M.A.,M.Com. | 1987 - 1991 |
| Sri. S.Thiagarajan, M.Sc.,M.Phil.,F.I.C.S. | 1991 - 1997 |
| Dr. S.Muthuswamy, M.Sc.,Ph.D.,F.I.C.S. | 1997 - 1998 |
| Dr. M.Nagarajan, M.A.,PGDTE.,M.Litt.,Ph.D.,(BARD),Ph.D.,(CIE&FL) | 1998 - 1998 |
| Dr. N.Seshadri, M.A.,M.Ed.,Ph.D., | 1999 - 2003 |
| Dr. M.Nagarajan, M.A.,PGDTE,M.Litt.,Ph.D.(BARD),Ph.D.,(CIE&FL) | 2003 - 2004 |
| Dr. S.Ramamurthy, M.A.,M.Phil.,B.Com.,PGDTE.,Ph.D., | 2004 - 2006 |
| Dr. K.Anbarasu, M.Sc.,M.Phil.,Ph.D., | 2006 - 2017 |
| Dr. R. Sundararaman, M.Com., B.Ed., Ph.D., | From August 2017 |

MEMBERS OF THE COLLEGE COMMITTEE

| | |
|---|--|
| Padmavibhushan. Dr. V. Krishnamurthy | President |
| Mr. V. Chakrapani, B.A.,B.L., | Vice-President |
| Mr. K. Raghunathan, B.Sc.,B.L., | Secretary |
| Ms. Rekha Raghunathan | Joint Secretary |
| Sri. N.V. Muralie | Member |
| Sri. R. Sridhar | Member |
| Sri. D. Harsha | Member |
| Sri. K.R. Venkatesan | Member |
| Dr. N.S. Prasad, M.D., | Member |
| Dr. K. Anbarasu, M.Sc., M.Phil., Ph.D., | Director of Studies Special Invitee |
| Dr. R. Sundararaman, M.Com., B.Ed., Ph.D., | Principal |
| Mr. S. Sivakumar, M.Sc.,M.Phil.,B.Ed., | Teacher Representative |
| Dr. K. Vivekanandan, M.Sc.,M.Phil.,Ph.D.,FICS., | Teacher Representative |
| Dr. A. Ilangovan, Professor School of Chemistry Bharathidasan University, Trichy | University Representative |
| Mrs. K. Vijayalakshmi, M.A., | Superintendent i/c Non-Teaching Representative |

MEMBERS OF THE GOVERNING BOARD

- | | |
|--|------------------------------|
| 1. Padmavibhushan Dr. V. Krishnamurthy | President |
| 2. Thiru. K. Raghunathan | Secretary |
| 3. Sri. D. Harsha | Member / Management |
| 4. Thiru. V. Chakrapani | Member / Management |
| 5. Thiru. K. Jayakar Krishnamurthy | Member / Industrialist |
| 6. Dr. K. Anbarasu | Member / Director of Studies |
| 7. Dr. R. Sundararaman | Principal |
| 8. Mr. S. Sivakumar | Member / Senior Teacher |
| 9. Dr. K. Vivekanandan | Member / Senior Teacher |
| 10. Dr. (Mrs.) Kulwinder Kaur | UGC Nominee |
| 11. Dr. Gopinath Ganapathy | University Nominee |
| 12. | Govt. Nominee |

FINANCE COMMITTEE

1. Dr. R. Sundararaman, M.Com., B.Ed., Ph.D., Principal
2. Thiru. K. K. Srinivasan, B.Com., ACA, Chartered Accountant
3. Dr.S.Gnanasekaran, M.Com., M.Phil., M.Ed., PGDBA, Ph.D., Department of Commerce

INTERNAL QUALITY ASSURANCE CELL (IQAC)

| | |
|-------------------------|------------------------------|
| Dr. R. Sundararaman | Principal |
| Dr. M.S. Mohamed Jaabir | Co-ordinator |
| Dr. V. Nandagopalan | Controller of Examinations |
| Dr. S. Eswaran | Dean of Arts |
| Dr. K. Vivekanandan | Dean of Science |
| Dr. D.E. Benet | Asso.Prof., Dept.of English |
| Dr. A.T. Ravichandran | Asso. Prof. & Vice-Principal |
| Dr. D. Prasanna Balaji | Director, Physical Education |
| Dr. R. Ravichandran | Asso. Prof. Dept. of Tamil |
| Mrs. K. Vijayalakshmi | Office Superintendent i/c |
| Thiru.K.Raghunathan | Secretary - Management |
| Dr. K. Anbarasu | Director of Studies |
| Dr. V. Sridevi | Societal Representative |
| Prof. R. Panchanathan | Societal Representative |
| Dr. Gopinath Ganapathy | Societal Representative |
| Student Representatives | |

RULES AND REGULATIONS FOR STUDENTS

- The College lays great emphasis on decent behaviour from every student.
- Each student shall be neatly dressed with shoes. Wearing T-Shirts must be avoided.
- Every student shall always wear his/her identity card within the campus and present it for inspection on demand.
- The College begins for shift I at 8.30 a.m. and closes at 1.20 p.m. with a recess for 15 minutes between 11.15 and 11.30 p.m. for shift II, classes commence at 1.30 p.m. and close at 5.50 p.m. with a recess of 15 minutes between 4.00 and 4.15 p.m. At the first bell, students should go to their respective classes. No student should leave the class room during a lecture without the permission of the teacher.
- Students must produce leave letter for their absence with the signature of the parent / guardian. The letter format is available on the College website.
- Students can avail 'On-Duty' only after producing the requisition form duly signed by the Head of the Department. The form may be obtained from the website (www.nct.ac.in).
- Students should attend meetings, functions and other activities of the College in time.
- Students must not loiter in the verandahs, lunch sheds, sit on the steps of porticos and stair cases during class hours.
- During the unexpected absence of the teacher concerned, students should remain silent in their classroom.
- Scribbling on the walls and desks or doing any other kind of damage to the College property is strictly prohibited. Students responsible for any such unwanted damage will be severely punished.
- No meeting of any kind shall be held within the College campus without the prior written permission of the Principal.
- No money shall be collected by students from their classmates without obtaining prior permission from the Principal.
- No student shall take part in any agitation directed against the authorities or the Government.

- No notice / pamphlets / brochures of any kind shall be circulated among students or pasted on the Notice Board without the prior written sanction of the Principal.
- Students are advised to restrain themselves from becoming member in non-academic forums & organizations, violating which the student shall be expelled without further enquiry.
- Students shall not indulge in any kind of malpractices in the examinations.
- Students must not mis-use electronic gadgets like laptop, cell phones, pagers, walkmans, discmans, ipods etc. within the College premises.
- Students should not resort to any unlawful activity that will disrupt the peaceful academic atmosphere within campus. Severe action will be taken against those who indulge in such unlawful activities.
- As per Tamilnadu Government letter No.4338 / A2 / 2005- 1, dated 21.02.2005 and Bharathidasan University, Tiruchy letter No. 5576/ ஆர் / சி.சி.சி.டி./ ச 2005, dated 04.03.2005 (the Central Government Order) smoking as well as use of tobacco in any form is strictly prohibited inside the campus.
- Day scholars using two-wheelers should park their vehicles only in the student's parking area. Students should keep their vehicles duly locked and the College will not be responsible for any loss of vehicles. Students are not permitted to ride on two-wheelers within the campus.
- No student is allowed to have private tuition with any Staff Member of the college.
- For organizing functions, conferences, meetings or any other gathering of this kind, they should get prior permission of the Principal. It is mandatory for every student to receive prior permission of Principal for publishing any matter related to college.
- No student shall send any information concerning the College for publication either to the press or elsewhere without prior approval of the Principal of the College, nor shall he/she approach the any other authorities except through the College Principal. Any breach of this rule may lead to outright expulsion of the student from the college.
- Under the Government's Educational Rules, the Principal has absolute right to penalize or suspend or dismiss any student found guilty or gross misconduct inside or outside the College campus.

GENERAL INSTRUCTIONS FOR STUDENTS

1. Students are expected to look at the notice boards every day.

2. Students are advised keep the College Office / Department concerned informed about any change in their local / permanent addresses / contact numbers (landline / mobile).

3. Payment of tuition fee: The tuition fee shall be paid in one lumpsum for each semester on or before the tenth working day of the semester or the date fixed for the payment. Thereafter, it can be paid with an additional levy of Rs.50/- and a fine of Rs.10/- for each working day. However, names of students who have not paid the full fees before the 30th working day of the Semester (or the last day fixed for payment with fine) are liable to be struck off the rolls. Such students will be readmitted only on payment of the entire due amount of fees with fine along with Rs.50/- a readmission fee. This rule is applicable also to holders of scholarships and beneficiaries of any awards. Fees have to be paid by the students only through online. Using online mode of payment through College website. Absence from College with or without leave will not be accepted as an excuse for non-payment of tuition fees on the due dates.

4. Scholarships: Fee concessions and other scholarships are awarded to SC / ST / MBC / DNC / BC students of the P.G. and U.G. Classes as per the prescribed Government rules. Students are eligible for the scholarship fund only when they have the required percentage of attendance in attending classes.

5. Syllabus : Syllabus of all programmes may be downloaded by the students from the College Website (www.nct.ac.in). Students are informed to browse the College site for regular updates and make use of the facilities available through 'students portal'.

6. Attendance: Attendance will be taken at the beginning of each hour. Late comers will not be admitted to the class without an admit - chit from the Head of the Department / Principal. A student who is not in the class when attendance is taken will be marked absent. Students should produce leave letters for absenting themselves from the class, duly signed by Parent or Guardian. A fine of Rs. 10/- for everyday will be collected for absence without leave. Name of the student who is continuously absent without leave for six working days or more is liable to be struck off the rolls. He / She will be eligible for attendance only on re-admission. Students should not abstain themselves for tests and examinations. Absentees will be severely dealt with. Attendance Certificates shall be granted only to students who have attended for 75% of the

number of working hours for the semester provided they have completed the programmes of instruction to the satisfaction of the authorities and their progress and conduct have been satisfactory. Application for exemption from the production of Attendance Certificates (in case of shortage of attendance) will not be recommended as a matter of course unless the Principal is satisfied that the shortage was due to causes beyond the student's control. Number of working days in each semester is not less than 90 days. As per the rules, students must have 75% of attendance in each course for appearing in the examinations. Students who fail to put in the required minimum attendance will have to re-do the semester(s) after completion of the programme. Students who have shortage of attendance in the I semester may not be permitted for the II Semester. They have to re-do the I semester with minimum attendance and then progress to II Semester.

7. Certificates: Any student who wishes to obtain Certificates like Programme of Study, Transfer, Conduct etc. must apply for it in the prescribed form in writing along with the prescribed fee. They will be issued only on 24 hours notice to the Principal. Provisional Pass Certificates and Migration Certificates can be obtained only from the University.

8. College Associations: All the students of the College should become a member of one or more of the Association(s) which provide opportunities for developing co-curricular and extra-curricular talents. The Principal, the Ex-officio President of each Association, nominates a teacher as the Vice-President for each Association. The details of various associations and staff in-charge may be found in the hand-book under academic committee's section. Students are advised to contact the respective staff in-charge to enroll under these activities or associations.

STUDENTS REGISTER NUMBER FIXATION

The following system is adopted for allotting Register Number for the students admitted in different UG and PG programmes :

Illustration:

A Register Number consisting of nine characters is allotted for a student admitted in the UG / PG programme. For instance, a students in Botany would have **BO U A 18 001**; Where the characters represent the following.

| Character Position | Property | Code | Description |
|--|-----------|-----------------|----------------------------|
| First Two characters | Alphabets | BO | BOTANY |
| Third character | Alphabet | U/P/M/R* | (See below) |
| Fourth Character | Alphabet | A/S# | (See below) |
| Fifth and Sixth Character | Numeric | 18 | YEAR OF ADMISSION |
| Seventh,Eighth and Ninth Characters | Numeric | 001 | ROLL ORDER OF ADMISSION |

***U** for UG, **P** for PG, **M** for M.Phil., **R** for Ph.D., ;
A for Aided Programme; **S** for Un-Aided Programme

PROGRAMMES OF STUDY UNDER CHOICE BASED CREDIT SYSTEM (CBCS)

The choice based credit system (an innovative instructional package developed to suit the needs of students to keep pace with the development in higher education and the quality assurance expected of it in the light of liberalization and globalization in higher education) was introduced in the Under graduate and Post graduate programmes during 2005-2006 as per the guidelines of Bharathidasan University, Tiruchirapalli. As the College was conferred Autonomous status in 2010, a restructured syllabus was introduced under CBCS in all UG and PG programmes from the academic year 2010-2011 onwards. The structure & syllabi are subjected to revision for every two / three years from time to time.

PROGRAMMES OFFERED**AIDED SECTION**

| <u>Under Graduate</u> | <u>Post Graduate</u> |
|---|--|
| B.A. Economics English History Tamil | M.A. Economics English Tamil |
| B.Sc. Botany Chemistry Geology Mathematics Physics Zoology | M.Sc. Applied Geology Botany Chemistry Mathematics Physics |
| B.Com. | M.Com. |

UNAIDED SECTION

| <u>Under Graduate</u> | <u>Post Graduate</u> |
|--|---|
| B.A. English | M.A. English |
| B.Sc. Biotechnology Botany Chemistry Computer Science Geology Information Technology Mathematics Statistics Physical Education Physics Zoology | M.Sc. Biotechnology Botany Chemistry Computer Science Geophysics Information Technology Mathematics Microbiology Physics Zoology |
| B.Com. | Mathematical Finance |
| B.Com. Computer Applications | Yoga |
| B.B.A. | M.Com. |
| B.C.A.. | M.Com. Financial Management |
| B.Litt. | M.S.W. |

M.Phil: Biotechnology, Botany, Chemistry, Commerce, Computer Science, Economics, English, Geology, Mathematics, Physics, Physical Education, Tamil and Zoology.

Ph.D: Biotechnology, Botany, Chemistry, Commerce, Economics, English, Geology, Management, Mathematics, Physics, Physical Education, Tamil and Zoology.

Career Oriented Programmes

Diploma in Journalism & Editing

Diploma in Fabrication Engineering

Certificate Programme in Factory Management

Certificate in Bio-Medical Waste Management

PG Diploma in Clinical Trial Management & Regulatory affairs

UGC Sponsored Innovative Programme

Post Graduate Diploma in Bioprocess Technology

Programme Duration

The UG programme is for a period of three years and PG programme is for two years. Each year shall consist of two semesters viz. Odd and Even semesters. Odd semesters shall be from June / July to October / November and Even semesters shall be from November / December to April / May. There shall be minimum of 90 working days.

Courses in Programmes

The UG and PG programme consists of number of courses. The term 'course' is applied to indicate a logical part of the subject matter of the programme and is invariably equivalent to the subject matter of a "paper" in the conventional sense. The details of Language courses, Allied courses, Core courses and Elective courses, Non-major elective courses, Skill - based elective courses, Environmental studies, value education, Gender Studies and project work for each programme shall be found in the College website (www.nct.ac.in). UG students can choose any two NME courses from the list given below

| SEM | DEPARTMENT | COURSE TITLE |
|------------|-------------------|---------------------------------|
| IV | Botany | Horticulture |
| V | Botany | Biofertilizer and Biopesticides |
| IV | Chemistry | Agricultural Chemistry |

| | | |
|----|-------------------------|--|
| V | Chemistry | Cosmetics Chemistry |
| M | Commerce | Introduction to Management / Capital Market Operations |
| V | Commerce | Introduction to Accountancy/Mutual Funds |
| M | Economics | Advertisement Management |
| V | Economics | Agricultural Economics |
| M | English | Presentation Skills |
| V | English | Functional Skills |
| M | Geology | Elements of Geology |
| V | Geology | Geology and Environment |
| M | History | Freedom struggle in India |
| V | Hhistory | Indian Constitution |
| IV | Mathematics | Quantitative Aptitude I |
| V | Mathematics | Quantitative Aptitude II |
| IV | Philosophy | Philosophy of Yoga |
| V | Philosophy | Gandhian Thought |
| IV | Physics | Energy Physics |
| V | Physics | Laser Physics |
| IV | Tamil | Petchukkalai, Sirappu Tamil I, Adippadai Tamil I |
| V | Tamil | Sindhanaiyiyal, Sirappu Tamil II, Adippadai Tamil II |
| IV | Zoology | Communicable Diseases |
| V | Zoology | Vermiculture |
| IV | Biotechnology | Bioprocess Technology, Microbes and Man |
| V | Biotechnology | Animal Cell Culture Technology, Basic Bioinformatics, Geo-Microbiology |
| IV | Computer Science | Basic Concepts of C.S |
| V | Computer Science | Internet and its application |
| IV | Business Administration | Stock Exchange Practice |
| V | Business Administration | Banking Law and Practice |

Each course shall be designed variously under lectures / tutorials / laboratory or field work / seminar / practical training / assignments / term paper or report writing etc., to meet effective teaching and learning needs.

SELF STUDY COURSES

A student can choose one or a maximum of two self study courses from the list of courses identified. There will be no teaching classes for such courses. Students have to study themselves and appear for examinations. The attendance of the semester will be taken into account for the award of CIA mark. The tutor incharge of the class will give title and carry out correction of assignment and conduct of CIA tests. The completion of such courses and the credits will be mentioned in the mark statements.

AUTONOMOUS EXAMINATIONS

- i) There shall be examinations at the end of each semester, for odd semesters in the month of October/November; for even semesters in April/ May.
- ii) A candidate who does not pass the examination in any course(s) may be permitted to appear in such failed course (s) in the subsequent examinations to be held in October / November or April / May. However candidates who have arrears in Practicals shall be permitted to take their arrear Practical examination only along with Regular Practical examination in the respective semester.
- iii) Viva-Voce: Each candidate shall be required to appear for Viva-Voce Examination (in defence of the Project only).
- iv) Oral examination: Communicative English course and all the practical courses in the Science departments will have oral examination. Oral examination shall have a maximum of 5 marks adding to the component of 75 marks (Theory / Practical – 70 + Oral exam - 5 = 75 marks).

ISSUE OF HALL TICKET FOR AUTONOMOUS EXAMINATION

Students who enroll for a Degree or Diploma programme shall appear for the end semester examinations of all the courses he / she studies in the First Semester without having to apply for it. However, from second semester onwards, students need to apply for the end semester examinations through 'On-line' registration system. The online exam application link is available on College website (www.nct.ac.in). The fee for the examination is collected along with the Semester fee for every semester.

In case of students having arrear examinations, they need to specify the arrear courses at the time of online-submission of exam applications. The fee for arrear courses alone need to be paid through college office/bank separately. Upon successful completion of the online exam application procedure within the stipulated time period as communicated by the Controller's office, the student may take out his own 'Hall-Ticket' in the printed format.

Online submission of examination application form will not be available to the students who have not paid their College / examination fee and who have shortage of attendance. He / She may not be able to download the Hall-Ticket.

The online exam application weblink and hall ticket printing out facility will be kept open for students' access only for a limited period of time which will be announced during the end of each semester. Beyond this time period, no student will have access to do so. Students who fail to apply through online mode for semester examinations will not be permitted to appear for the exams under any circumstances. Students who fail to print their own hall-ticket within this 'access-period' will not be permitted to appear for the exams under any circumstances.

STUDENTS ATTENDANCE

Students must have 75% of attendance in each semester for appearing the examination. Students who have 60% to 74% of attendance shall apply for condonation only for genuine medical reasons. Such candidates may apply for condonation with prescribed fee and a valid medical certificate. Students who have below 60% of attendance are not eligible to appear for the examination. They shall re-do the semester(s) after completion of the programme.

GUIDELINES FOR EXAMINATIONS

1. Students have to submit filled in examination application form to the Controller of Examination (COE) before the last date as announced by the COE.
2. Examination application forms will not be issued to the students who do not pay the College/exam fees.
3. Hall Tickets will not be issued to the students who do not pay College fees and/or examination fees and to those who do not submit applications for examination.
4. Students are also asked to follow guidelines of minimum requirement of attendance for examinations.
5. Examinations commence at 9.30 am for the Morning Session & 2.00 pm for the Evening Session.
6. Examinations end at 12.30 pm for the Morning Session & 5.00 pm for the Evening Session.
7. Candidates are allowed to enter the examination Hall at 9.20 am and 1.50 pm in the Morning & Evening respectively.
8. No candidate is allowed to enter the examination Hall after the commencement of the examination i.e. 9.30 am and 2.00 pm for the Morning & Evening Sessions respectively.
9. Candidates have to remain in the hall till the end of examinations i.e. 12.30 pm for the Morning & 5.00 pm for the Evening Session.
10. No candidate will be allowed to enter the examination Hall without Hall Ticket and Identity Card.
11. Photograph is compulsory both in Hall Ticket and Identity Card.
12. Students have to get Invigilators signature on the answer Paper.
13. Malpractice in any form will be severely dealt with.
14. **Students who are found involved in malpractice in any form will not be permitted to write subsequent examinations in the semester and the answer scripts of the courses appeared earlier (if any) in the same semester will not be valued. Further, the candidate shall not be allowed to appear for the next semester examinations as well. However, decision of the principal shall be final on specific issues.**
15. No student is allowed to walk along the verandah during the examination.
16. At the end of the examination, candidates have to submit the answer papers and wait till the invigilators ask the candidates to leave the hall.

QUESTION PAPER PATTERN

The general pattern of the question paper (theory) for end semester examinations shall be followed as given below.

Part A

Objective type of Questions

Forty Questions (Multiple choice) 20 x 1 = 20 marks
 Eight Questions from each Unit

Part B

Five Questions (EITHER-OR-type) 5 x 5 = 25 marks
 One Question from each Unit

Part C

Three Questions out of five 3 x 10 = 30 marks
 One Question from each unit

However, students are advised to contact their respective class-in-charge or Head of the Department for any change in the question paper pattern suggested above. There may be alterations in the question paper pattern owing to specific needs of the courses or programmes.

Evaluation

The performance of a student in each course is evaluated in terms of percentage of marks with a provision for conversion to grade points. Evaluation for each course shall be done by a continuous internal assessment by the concerned Course Teacher as well as by an end semester examination and will be consolidated at the end of the course. The components for continuous internal assessment are :

| Components | Under Graduate | Post Graduate |
|--------------|------------------------|------------------------|
| Assignments | 3 x 2 Marks = 06 Marks | 3 x 2 Marks = 06 Marks |
| CIA Test | 2 x 7 Marks = 14 Marks | 5 +7 Marks =12 Marks |
| Seminar | --- | 1x 2 Marks = 02 Marks |
| Attendance | 05 Marks | 05 Marks |
| Total | = 25 Marks | = 25 Marks |

| Components | M.Phil |
|-------------------|-------------------------|
| Assignments | 5 x 2 Marks = 10 Marks |
| CIA Test | 1 x 10 Marks = 10 Marks |
| Seminar | 1 x 05 Marks = 05 Marks |
| Teaching Practice | = 10 Marks |
| Attendance | = 05 Marks |
| Total | = 40 Marks |

Marks for attendance shall be awarded as below

| | | |
|----------------|---|----------|
| 96 – 100 % | - | 5 Marks |
| 91 – 95 % | - | 4 Marks |
| 86 – 90 % | - | 3 Marks |
| 81 – 85 % | - | 2 Marks |
| 75 – 80 % | - | 1 Mark |
| Less than 75 % | - | withheld |

The components for the Continuous Internal Assessment in the practical (for both UG & PG) are as follows:

For the Degree Programmes that does not have field work

| | | |
|---------------------|---|-----------------|
| 1. Observation Note | = | 10 Marks |
| 2. Record Note | = | 10 Marks |
| 3. Model Test | = | 05 Marks |
| Total | = | 25 Marks |

For the Degree Programmes that have field work

| | | |
|------------------------------|---|-----------------|
| 1. Observation / Record Note | = | 10 Marks |
| 2. Field Work | = | 10 Marks |
| 3. Model Test | = | 05 Marks |
| Total | = | 25 Marks |

The end semester practical examination will be conducted with the following components:

| | | |
|--------------|---|-----------------|
| Practical | = | 70 Marks |
| Oral | = | 05 Marks |
| Total | = | 75 Marks |

PASSING MINIMUM

Under Graduate Programme: The passing minimum for continuous Internal Assessment and end-semester Examination shall be 40% individually and as aggregate.

Post Graduate Programme: A candidate shall be declared to have passed in each course if he/she secures not less than 40% marks in the end semester examinations and 40% marks in the Continuous Internal Assessment and not less than 50% in the aggregate. M.Phil Candidates shall be declared to have passed each course if he / she secures not less than 50% marks in the end semester examinations and 50% marks in the CIA and not less than 50% as aggregate.

Supplementary / Instant Exams

Supplementary exams are conducted at end of final semester within **15 Days** of declaration of results for those out going students who have arrears in only one course.

Improvement of Internal Assessment Marks

Students who are absent in the CIA Test / Assignments shall be permitted to write the Test/Assignments before finalizing the CIA marks during the semester by remitting a fee of Rs. 50/- per course. The dates of the test will be decided by the Head of the Department concerned in consultation with the staff in-charge of the respective course.

Students who were absent in the CIA Test / Assignment and who have not availed the above provision shall be permitted to improve the CIA marks by writing the Test or submitting the Assignments within **5 days** from the date of publication of CIA marks, by remitting a fee of Rs. 100/- per course.

Students who fail to secure the passing minimum in a CIA of a course shall be permitted (**only once**) to improve the Internal Assessment in the subsequent semesters by writing Three Assignments and Two Tests upon remitting a fee of Rs. 500/- per course.

In case of PG students, those who secured passing minimum of 40% in both CIA and Autonomous Examination but failed to secure 50% in aggregate shall be considered as 'failed'. Such students may not be permitted to improve CIA. However, he / she **shall only appear for the theory** examination in the subsequent semesters so as to secure the minimum pass of 50% in aggregate.

Transparency, Re-totaling and Revaluation

There is a provision for obtaining transparency (photocopy) of the answer scripts by remitting a fee of Rs. 300/- per course. A student may also opt for re-totaling of his/her answer scripts by remitting a fee of Rs. 300/- per course.

A student may also apply for revaluation of the answer scripts by remitting a fee of Rs. 500/- per course. However, in the process of revaluation, the answer scripts for the course concerned may not be revaluated directly. Rather, the transparency of the answer scripts for the applied course would be scrutinized for the essentiality before revaluation.

Improvement of marks

There is a provision to permit students willing to improve their marks / Grade Point by appearing in the immediate subsequent end semester examinations, provided the student does not have any arrear till that semester. A fee of Rs.500/- per course shall be collected for the improvement examination. Only one chance per course shall be permitted and the student must specify the improvement courses separately while applying

for the examination. This scheme is only meant for purposeful improvement of a student's grade point average and such students who avail this facility may not be considered eligible to compete for College Ranks and University Rank Examination (URE).

GRADING SYSTEM

Conversion of Marks to Grade Points and Grades

| RANGE OF MARKS | GRADE | CLASSIFICATION | GRADE POINT |
|-----------------------|-------|----------------|-------------|
| 90 - 100 | O | Outstanding | 10 |
| 80 - 89 | D+ | Excellent | 9 |
| 75 - 79 | D | Distinction | 8 |
| 65 - 74 | A+ | Very Good | 7 |
| 60 - 64 | A | Good | 6 |
| 50 - 59 | B | Average | 5 |
| 40 - 49 [#] | C | Satisfactory | 4 |
| Below 40 [#] | U | Re-appear | 0 |
| Below 50 [@] | U | Re-appear | 0 |
| ABSENT | - | - | - |

$$\text{Grade Point Average (GPA)} = \frac{\sum (\text{Credits} \times \text{Grade Points})}{\sum \text{Credits}} \quad (\text{for each semester})$$

$$\text{Cumulative Grade Point Average (CGPA)} = \frac{\sum (\text{Credits} \times \text{Grade Points})}{\sum \text{Credits}} \quad (\text{for all the semesters})$$

| CGPA | GRADE | CLASSIFICATION OF FINAL RESULT |
|--|-------|--------------------------------|
| 9.0 and above but below 10.0 | O | First Class - Exemplary |
| 8.0 and above but below 8.9 | D+ | First Class with Distinction |
| 7.5 and above but below 7.9 | D | First Class with Distinction |
| 6.5 and above but below 7.4 | A+ | First Class |
| 6.0 and above but below 6.4 | A | First Class |
| 5.0 and above but below 5.9 | B | Second Class |
| 4.0 and above but below 4.9 [#] | C | Third Class |
| 0.0 and above but below 4.0 [#] | U | Re-appear |
| 0.0 and above but below 5.0 [@] | U | Re-appear |

[#] applicable to UG Programme only; [@] applicable to PG Programme only.

Note : GPA and CGPA for Part I, II, III, IV & V are to be considered separately for UG Programme.

Credits

The term 'Credit' refers to the weightage given to a course, usually in relation to the instructional hours and content of the course assigned to it. The total minimum credits, required for completing a UG Programme is 120 and PG programme is 90. The details of credits for individual components and individual courses shall be obtained from the course structure of the syllabus available in our college website .

Ranking System

The Rank certificates (First Rank) shall be issued for every Programme under Autonomous Stream. The Bharathidasan University, Tiruchirapalli, conducts University Rank Examination (URE) for the toppers in every programme. First rank-holders of all autonomous colleges and top 20 Rank holders of non-autonomous colleges (having passed the examinations in the first appearance within the prescribed duration of the programme; absence from an exam shall not be taken as an attempt) are required to take the examination. The question papers of the examination comprise of objective type questions covering the core courses in each of the programme. The top scorers of University Rank Examination shall be declared as University Rank holders, irrespective of grades in their end-semester Autonomous examinations.

Revision of Regulations & Curriculum

The college may from time-to-time revise, amend and change the regulations and the curriculum, if found necessary. Any such change shall be communicated through Circulars from the Principal's Office or through Academic Dean.

CORE GROUP

Outstanding students from every class across all disciplines have been chosen to form an elite group in the College and named as 'Core Group'. Experts from all walks of life are invited to deliver lecture for the Core Group students to facilitate them in learning across disciplines and to excel in Public Service or other Competitive Examinations. Prof. K. Elango, Associate Professor & Head of Economics is the Co-ordinator for this Programme.

CAMPUS FACILITIES

1. Library: The College has a big central Library with a prize collection of volumes and also subscribes for a number of journals. The activities of the Library have been fully computerized and the Books are all Bar-coded. The Library functions between 6.00 a.m. to 8.00 p.m. on all working days of the College. Staff and Students can borrow and return the Library books using their bar coded identity cards. The students are exhorted to make the best use of the Library, subject to the rules and regulations in vogue. Students can make use of the photocopying facility available in the general Library. An

exclusive Audio-Visual facility is available within the Library with internet connectivity.

2. National College Facilitation Centre for Visually Challenged (NCFCVC)

An exclusive Facilitation centre for the visually challenged students has been established within the College premises at the ground floor of Golden Jubilee block. The centre is equipped with state-of-the-art facilities of advance hardware and softwares for the visually challenged students. The centre creates a conducive environment for learning and assistive technology. Computer operating ability, internet access will now be possible for the visually challenged. It also consists of sophisticated equipment like the Braille keyboards for the Computer operations, Talking book studio, Image magnifier, Braille printers, book reading machine etc. required for higher education. Through this centre, visually challenged students can have access to any of a lakh of books that are available as resource with the Daisy Forum of India (DFI) who are involved in production of books and reading materials in accessible formats for persons who cannot read normal print.

3. Cafeteria: A Cafeteria is available within the campus and functions between 8:00 a.m. and 5:00 p.m.

4. Hostel: Well furnished and exclusive hostel facility for men and women is available.

5. Sports: Foot-ball and cricket play grounds with athletic tracks are located within the campus. An indoor stadium provides facilities for Table-Tennis, Shuttle-badminton, Volley-ball, Kho-kho and other indoor games. A well equipped modern Gymnasium is available to develop the physical standards of the students.

6. Free Medical Centre: There is a free Medical Centre in the College Campus. Students and staff can consult the Doctor on every Monday and Friday of the week.

7. Mid Day Meal Scheme: Under the Free Mid Day Meal Scheme, lunch is provided to poor Students.

ENDOWMENTS

The following endowment prizes are awarded mainly to student achievers. Students are encouraged to work hard to get those prizes.

1. **Sanyasi Shri Pragyandendra Saraswati Swamigal Endowment Award** for outstanding student in Sanskrit.

2. **Dr. K. Balasubramanian Endowment Award** for best outgoing M.Sc., Chemistry Student.

3. **Prof. S. Parthasarathi Iyengar Endowment Prize** for outstanding student in Sanskrit.
4. **Sri. Ekambaran Endowment Prize** for best outgoing B.A., & M.A., Philosophy student.
5. **Sri. V. Kannan Endowment Prize** for Meritorious student in I year B.Sc., Maths.
6. **Sri. S. Pushpavanam Endowment Award** for best outgoing UG & PG student of English.
7. **Sri. K. Varadharajan Endowment Prize** for best outgoing M.Sc., Geology student.
8. **Dr. T. Pitchiappa Endowment Prize** for best outgoing sports champion.
9. **Smt. B.N. Rajeshwari Endowment Prize** for best outgoing UG Botany student.
10. **Dr. R. Ragothaman Endowment Prize** for best outgoing student of M.A., Tamil.
11. **Sri. S. T. Venkatraman Endowment Award** for best outgoing student of B.Sc., Geology.
12. **Sri. K. Sridharan Endowment Award** for outstanding Post Graduate Chemistry student.
13. **Sri. K. R. Krishnaswamy Endowment Prize** for best outgoing student of B.Sc., Chemistry.
14. **Smt. Lalitha Venkatraman Endowment Award** for outstanding undergraduate student in Part-I Tamil.
15. **Sri. Rama Krishnan Indira Endowment Award** for outstanding student of M.A., Economics.
16. **Dr. M.N. Abubacker Endowment Prize** for best outgoing student of M.Sc., Biotechnology.
17. **Sri. G. Sundaram Endowment Prize** for out-standing student of I year B.A., English.
18. **TGP Haran endowment Prize** for best outgoing student of B.Sc., Mathematics with Sanskrit as Language course.

19. **Dr. R. Kalamegam Endowment Prize** for best out-going student of B.Sc., Zoology.
20. **Sri. V. Srinivasan Endowment Prize** for Best out-going student of B.A., Economics.
21. **Dr. S. Shobana Endowment** for the conduct of annual Endowment Lecture in Economics.
22. **Sri. Diljith C. Shah Endowment** for the conduct of annual endowment lecture in Economics and for the best Library user.
23. **Smt.S.Sridevi Endowment Prize** for best out-going student of B.A., Economics.
24. **Advocate Sri. R. Krishnamoorthy Memorial Endowment Prize** for top scorer in Mercantile Law course.
25. **Sri. T. S. Subramanian Endowment Prize** for best outgoing B.A., English student.
26. **Manavasi Parthasarathi Iyengar Endowment Prize** for Meritorious UG student in English.
27. **Dr. S. Sivakumar Endowment Prize** for best outgoing student of B.Sc., Geology.
28. **Vidhya Seva Rathanam Sri.K.Santhanam** Endowment Prize for top scorer in Part -I Sanskrit of Un-Aided stream.
29. **Dr. M.A. Gopalan Endowment Prize** for outstanding student of B.Sc., Mathematics.
30. **Major M. Aravandi Endowment Prize** for நல்லொழுக்க மாணவன்.
31. **Prof. S. Thiagarajan Endowment Prize** for outstanding student of M.Sc., Chemistry.
32. **Smt.Chellammal Appu Iyer Memorial Endowment Prize** for best outgoing M.Sc., Maths student.
33. **Prof. K. Raghavan Endowment Prize** for top scorer in Algebra course.
34. **Prof. D. Duraisamy Endowment Prize** for Best outgoing UG student in Tamil.
35. **Dr. S.Ganesan Endowment Prize** for best outgoing Post Graduate student in Tamil.

36. **Prof. N. Rajagopalan Endowment Prize** for best outgoing PG student in Physics.
37. **Prof. S. Muthusamy Endowment Prize** for top scorer in Inorganic Chemistry course in PG.
38. **Sathiya Vimala Endowment Prize** for outstanding student in B.Sc.,Physics.
39. **Sri. S. Gurumoorthy Endowment Prize** for outstanding student in B.Sc., Physics.
40. **Dr. D. Sivasubramanian Endowment Prize** for outstanding student in B.Com.,
41. **Shri Sultan Chand Trust Endowment (Three Prizes)** for outstanding students of I, II & III year BBA.
42. **Sri. P. Baskaran Endowment Prize** for the best article published in National / International Journal.
43. **Prof. M. Sankaran Endowment Prize** for best outgoing student in B.A., English.
44. **Smt. Mangalam Natarajan Endowment Prize** for outstanding student in Journalism.
45. **Dr. V. Renganathan Endowment Prize** for outstanding student in M.Sc., Physics.
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| Dr. P. K. Ramasamy,M.Sc.,M.Phil.,Ph.D., | Asst. Prof. |
| Dr. M. Boominathan,M.Sc.,M.Phil.,Ph.D., | Asst. Prof. |
| Dr. A. Stalin, M.Sc.,M.Phil.,Ph.D., | Asst. Prof. |
| Dr. S. Thangaraj, M.Sc., M.Phil.,Ph.D., | Asst. Prof. |
| Dr. A. Krishnaveni, M.Sc., M.Phil.,Ph.D., | Asst. Prof. |
| Dr. G. Priya, M.Sc.,M.Phil.,Ph.D., | Asst. Prof. |
| Dr.A.Janakiraman, M.Sc., M.Phil., Ph.D. | Asst. Prof. |

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| | |
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| Thiru. S. Ganesan | Junior Assistant |
| Mrs. K. Abarna, M.Com., | Typist |
| Thiru. S. Narasimhan, B.A, | Jr.Mechanic (Spl.Gr) |
| Thiru. M. Raghavan | Lab Assistant (Spl.Gr) |
| Ms. K. Vijayalakshmi | Lab Assistant (Spl.Gr) |
| Thiru. M. Nehruji | Lab Assistant (SG) |
| Thiru. P. Selvam | Lab Assistant (SG) |
| Thiru. S. Umapathy | Lab Assistant (SG) |
| Thiru. K. Manivel | Lab Assistant (SG) |
| Thiru. V. Sekar | Lab Assistant |
| Thiru. K. Kaliaperumal | Lab Assistant |
| Thiru. M. Suresh | Lab Assistant |
| Mrs.R.Rani | Library Assistant |
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| Thiru.M.Raja | Sweeper |
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| Mrs. S. Saraladevi, B.Com., | Data Entry Operator |
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| Mrs.N.Kalaimani, M.B.A., | Data Entry Operator |
| Mrs. R. Vellaiyammal, M.Sc., | Data Entry Operator |
| Ms.S. Pushpavalli | Office Assistant |
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| Mrs. Prema | Data Entry Operator |
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| Ms. P. Lakshmi | Library Assistant |
| Mr. D. Kannan | Lab Assistant |
| Mr. R. Pandian | Lab Assistant |
| Mr. K. Viswanathan | Electrician |
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| 21. Ms.K.Mahalakshmi | Dy. warden | 93847-95785 | ----- |

ODD - SEMESTER

TIME - TABLE

| HOURS / DAYS | (1) | (2) | (3) | (4) | (5) |
|------------------|-----|-----|-----|-----|-----|
| I DAY | | | | | |
| II DAY | | | | | |
| III DAY | | | | | |
| IV DAY | | | | | |
| V DAY | | | | | |
| VI DAY | | | | | |
| B R E A K | | | | | |
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| JUNE 2018 | | | | |
|-----------|-----|-----------|---|------------|
| Date | Day | Day Order | Particulars | No.of Days |
| 1 | Fri | | | |
| 2 | Sat | | | |
| 3 | Sun | | | |
| 4 | Mon | | | |
| 5 | Tue | | | |
| 6 | Wed | | | |
| 7 | Thu | | | |
| 8 | Fri | | | |
| 9 | Sat | | | |
| 10 | Sun | | | |
| 11 | Mon | | | |
| 12 | Tue | | | |
| 13 | Wed | | | |
| 14 | Thu | | | |
| 15 | Fri | | | |
| 16 | Sat | | | |
| 17 | Sun | | | |
| 18 | Mon | 1 | College Re-opens for the Centenary Year 2018-19 | 1 |
| 19 | Tue | 2 | | 2 |
| 20 | Wed | 3 | Principal Saranathan Memorial Day | 3 |
| 21 | Thu | 4 | | 4 |
| 22 | Fri | 5 | | 5 |
| 23 | Sat | | Holiday | |
| 24 | Sun | | Holiday | |
| 25 | Mon | 6 | Re-opening for all I Year Students | 6 |
| 26 | Tue | 1 | | 7 |
| 27 | Wed | 2 | | 8 |
| 28 | Thu | 3 | | 9 |
| 29 | Fri | 4 | Last Date for payment of the Fee without fine | 10 |
| 30 | Sat | | Holiday | |
| | | | | |

| JULY 2018 | | | | |
|-----------|-----|-----------|--|------------|
| Date | Day | Day Order | Particulars | No.of Days |
| 1 | Sun | | Holiday | |
| 2 | Mon | 5 | | 11 |
| 3 | Tue | 6 | | 12 |
| 4 | Wed | 1 | | 13 |
| 5 | Thu | 2 | | 14 |
| 6 | Fri | 3 | | 15 |
| 7 | Sat | | Holiday | |
| 8 | Sun | | Holiday | |
| 9 | Mon | 4 | | 16 |
| 10 | Tue | 5 | | 17 |
| 11 | Wed | 6 | | 18 |
| 12 | Thu | 1 | | 19 |
| 13 | Fri | 2 | | 20 |
| 14 | Sat | | Holiday | |
| 15 | Sun | | Holiday | |
| 16 | Mon | 3 | | 21 |
| 17 | Tue | 4 | | 22 |
| 18 | Wed | 5 | Sesha Iyengar Memorial Day | 23 |
| 19 | Thu | 6 | | 24 |
| 20 | Fri | | Holiday | |
| 21 | Sat | | Holiday | |
| 22 | Sun | | Holiday | |
| 23 | Mon | 1 | Last Date for the Payment of fee with fine | 25 |
| 24 | Tue | 2 | | 26 |
| 25 | Wed | 3 | | 27 |
| 26 | Thu | 4 | | 28 |
| 27 | Fri | 5 | | 29 |
| 28 | Sat | 6 | Working Day | 30 |
| 29 | Sun | | Holiday | |
| 30 | Mon | 1 | | 31 |
| 31 | Tue | 2 | | 32 |

| AUGUST 2018 | | | | | |
|-------------|-----|-----------|---|-----------|-------------|
| Date | Day | Day Order | Particulars | | No. of Days |
| 1 | Wed | 3 | Submission of Assignment - I | | 33 |
| 2 | Thu | 4 | | | 34 |
| 3 | Fri | | Adiperukku - Holiday | | |
| 4 | Sat | | Holiday | | |
| 5 | Sun | | Holiday | | |
| 6 | Mon | 5 | CIA - I Begins | Paper I | 35 |
| 7 | Tue | 6 | | Paper II | 36 |
| 8 | Wed | 1 | | Paper III | 37 |
| 9 | Thu | 2 | | Paper IV | 38 |
| 10 | Fri | 3 | | Paper V | 39 |
| 11 | Sat | 4 | Working Day | Paper VI | 40 |
| 12 | Sun | | Holiday | | |
| 13 | Mon | 5 | | Paper VII | 41 |
| 14 | Tue | 6 | | | 42 |
| 15 | Wed | | Independence Day - Holiday | | |
| 16 | Thu | 1 | | | 43 |
| 17 | Fri | 2 | | | 44 |
| 18 | Sat | 3 | Working Day | | 45 |
| 19 | Sun | | Holiday | | |
| 20 | Mon | 4 | | | 46 |
| 21 | Tue | 5 | | | 47 |
| 22 | Wed | | Bakrid - Holiday | | |
| 23 | Thu | 6 | | | 48 |
| 24 | Fri | 1 | Varalakshmi Viratham | | 49 |
| 25 | Sat | | Holiday | | |
| 26 | Sun | | Holiday | | |
| 27 | Mon | | Holiday - Gayathri Japam | | |
| 28 | Tue | 2 | | | 50 |
| 29 | Wed | 3 | | | 51 |
| 30 | Thu | 4 | | | 52 |
| 31 | Fri | 5 | Issue of Semester Exam Application Form | | 53 |

| SEPTEMBER 2018 | | | | |
|-----------------------|-----|-----------|--|------------|
| Date | Day | Day Order | Particulars | No.of Days |
| 1 | Sat | | Holiday | |
| 2 | Sun | | Holiday - Krishna Jayanthi | |
| 3 | Mon | 6 | Submission of Assignment - II | 54 |
| 4 | Tue | 1 | | 55 |
| 5 | Wed | 2 | | 56 |
| 6 | Thu | 3 | | 57 |
| 7 | Fri | 4 | | 58 |
| 8 | Sat | | Holiday | |
| 9 | Sun | | Holiday | |
| 10 | Mon | 5 | | 59 |
| 11 | Tue | 6 | | 60 |
| 12 | Wed | 1 | | 61 |
| 13 | Thu | | Vinayakar Chathurthi - Holiday | |
| 14 | Fri | 2 | | 62 |
| 15 | Sat | 3 | Working Day | 63 |
| 16 | Sun | | Holiday | |
| 17 | Mon | 4 | | 64 |
| 18 | Tue | 5 | | 65 |
| 19 | Wed | 6 | | 66 |
| 20 | Thu | 1 | Last Date for Submission of Exam Application | 67 |
| 21 | Fri | | Muharam - Holiday | |
| 22 | Sat | | Holiday | |
| 23 | Sun | | Holiday | |
| 24 | Mon | 2 | | 68 |
| 25 | Tue | 3 | | 69 |
| 26 | Wed | 4 | | 70 |
| 27 | Thu | 5 | | 71 |
| 28 | Fri | 6 | Submission of Counselling Note for All Classes | 72 |
| 29 | Sat | | Holiday | |
| 30 | Sun | | Holiday | |
| | | | | |

| OCTOBER 2018 | | | | | |
|--------------|-----|-----------|---------------------------------------|---------|-------------|
| Date | Day | Day Order | Particulars | | No. of Days |
| 1 | Mon | 1 | Submission of Assignment - III | | 73 |
| 2 | Tue | | Gandhi Jayanthi - Holiday | | |
| 3 | Wed | 2 | | | 74 |
| 4 | Thu | 3 | | | 75 |
| 5 | Fri | 4 | | | 76 |
| 6 | Sat | 5 | Working Day | | 77 |
| 7 | Sun | | Holiday | | |
| 8 | Mon | 6 | CIA - II Begins | Paper I | 78 |
| 9 | Tue | | Mahalaya Amnavasya | Holiday | |
| 10 | Wed | 1 | Paper II | | 79 |
| 11 | Thu | 2 | Paper III | | 80 |
| 12 | Fri | 3 | Paper IV | | 81 |
| 13 | Sat | 4 | Working Day | | 82 |
| 14 | Sun | | Holiday | | |
| 15 | Mon | 5 | Paper V | | 83 |
| 16 | Tue | 6 | Paper VI | | 84 |
| 17 | Wed | 1 | Paper VII | | 85 |
| 18 | Thu | | Sarawathi Pooja - Holiday | | |
| 19 | Fri | | Vijayadasami - Holiday | | |
| 20 | Sat | | Holiday | | |
| 21 | Sun | | Holiday | | |
| 22 | Mon | 2 | | | 86 |
| 23 | Tue | 3 | | | 87 |
| 24 | Wed | 4 | | | 88 |
| 25 | Thu | 5 | | | 89 |
| 26 | Fri | 6 | Last Working Day for the Odd Semester | | 90 |
| 27 | Sat | | | | |
| 28 | Sun | | | | |
| 29 | Mon | | Semester Examinations Begin | | |
| 30 | Tue | | | | |
| 31 | Wed | | | | |

EVEN - SEMESTER

TIME - TABLE

| HOURS/DAYS | (1) | (2) | (3) | (4) | (5) |
|------------------|-----|-----|-----|-----|-----|
| I DAY | | | | | |
| II DAY | | | | | |
| III DAY | | | | | |
| IV DAY | | | | | |
| V DAY | | | | | |
| VI DAY | | | | | |
| B R E A K | | | | | |
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| NOVEMBER 2018 | | | | |
|---------------|-----|-----------|--|-------------|
| Date | Day | Day Order | Particulars | No. of Days |
| 1 | Thu | | | |
| 2 | Fri | | | |
| 3 | Sat | | | |
| 4 | Sun | | | |
| 5 | Mon | | | |
| 6 | Tue | | Deepawali | |
| 7 | Wed | | | |
| 8 | Thu | | | |
| 9 | Fri | | | |
| 10 | Sat | | | |
| 11 | Sun | | | |
| 12 | Mon | | | |
| 13 | Tue | | | |
| 14 | Wed | | | |
| 15 | Thu | | | |
| 16 | Fri | | | |
| 17 | Sat | | | |
| 18 | Sun | | | |
| 19 | Mon | | | |
| 20 | Tue | | | |
| 21 | Wed | | | |
| 22 | Thu | | | |
| 23 | Fri | | Karthigai Deepam | |
| 24 | Sat | | | |
| 25 | Sun | | | |
| 26 | Mon | 1 | College Re-Opens for the Even Semester | 1 |
| 27 | Tue | 2 | | 2 |
| 28 | Wed | 3 | | 3 |
| 29 | Thu | 4 | | 4 |
| 30 | Fri | 5 | | 5 |
| | | | | |

| DECEMBER 2018 | | | | |
|---------------|-----|-----------|-----------------------------|------------|
| Date | Day | Day Order | Particulars | No.of Days |
| 1 | Sat | | Holiday | |
| 2 | Sun | | Holiday | |
| 3 | Mon | 6 | | 6 |
| 4 | Tue | 1 | | 7 |
| 5 | Wed | 2 | | 8 |
| 6 | Thu | 3 | | 9 |
| 7 | Fri | 4 | | 10 |
| 8 | Sat | | Holiday | |
| 9 | Sun | | Holiday | |
| 10 | Mon | 5 | | 11 |
| 11 | Tue | 6 | | 12 |
| 12 | Wed | 1 | | 13 |
| 13 | Thu | 2 | | 14 |
| 14 | Fri | 3 | | 15 |
| 15 | Sat | | Holiday | |
| 16 | Sun | | Holiday | |
| 17 | Mon | 4 | | 16 |
| 18 | Tue | | Vaikuntha Ekadesi - Holiday | |
| 19 | Wed | 5 | | 17 |
| 20 | Thu | 6 | | 18 |
| 21 | Fri | 1 | | 19 |
| 22 | Sat | 2 | Working Day | 20 |
| 23 | Sun | | Mid Semester Holidays Begin | |
| 24 | Mon | | Holiday | |
| 25 | Tue | | Holiday - Christmas | |
| 26 | Wed | | Holiday | |
| 27 | Thu | | Holiday | |
| 28 | Fri | | Holiday | |
| 29 | Sat | | Holiday | |
| 30 | Sun | | Holiday | |
| 31 | Mon | | Holiday | |

| JANUARY 2019 | | | | | |
|--------------|-----|-----------|--|-----------|------------|
| Date | Day | Day Order | Particulars | | No.of Days |
| 1 | Tue | | Wish You a Happy New Year - Holiday | | |
| 2 | Wed | 3 | College Re-opens After Mid Semester Holidays | | 21 |
| 3 | Thu | 4 | | | 22 |
| 4 | Fri | 5 | | | 23 |
| 5 | Sat | | Holiday | | |
| 6 | Sun | | Holiday | | |
| 7 | Mon | 6 | | | 24 |
| 8 | Tue | 1 | | | 25 |
| 9 | Wed | 2 | | | 26 |
| 10 | Thu | 3 | | | 27 |
| 11 | Fri | 4 | | | 28 |
| 12 | Sat | | Holiday | | |
| 13 | Sun | | Holiday | | |
| 14 | Mon | | Bogi Pongal - Holiday | | |
| 15 | Tue | | Pongal - Holiday | | |
| 16 | Wed | 5 | | | 29 |
| 17 | Thu | 6 | | | 30 |
| 18 | Fri | 1 | | | 31 |
| 19 | Sat | | Holiday | | |
| 20 | Sun | | Holiday | | |
| 21 | Mon | 2 | | | 32 |
| 22 | Tue | 3 | | | 33 |
| 23 | Wed | 4 | | | 34 |
| 24 | Thu | 5 | | | 35 |
| 25 | Fri | 6 | | | 36 |
| 26 | Sat | | Holiday - Republic Day | | |
| 27 | Sun | | Holiday | | |
| 28 | Mon | 1 | CIA - I Begins | Paper I | 37 |
| 29 | Tue | 2 | | Paper II | 38 |
| 30 | Wed | 3 | | Paper III | 39 |
| 31 | Thu | 4 | | Paper IV | 40 |

| FEBRUARY- 2019 | | | | |
|-----------------------|-----|-----------|-------------------------------|------------|
| Date | Day | Day Order | Particulars | No.of Days |
| 1 | Fri | 5 | Paper V | 41 |
| 2 | Sat | | Holiday | |
| 3 | Sun | | Holiday - Annual Alumini Meet | |
| 4 | Mon | 6 | Paper VI | 42 |
| 5 | Tue | 1 | Paper VII | 43 |
| 6 | Wed | 2 | | 44 |
| 7 | Thu | 3 | | 45 |
| 8 | Fri | 4 | | 46 |
| 9 | Sat | | Holiday | |
| 10 | Sun | | Holiday | |
| 11 | Mon | 5 | | 47 |
| 12 | Tue | 6 | | 48 |
| 13 | Wed | 1 | | 49 |
| 14 | Thu | 2 | | 50 |
| 15 | Fri | 3 | | 51 |
| 16 | Sat | | Holiday | |
| 17 | Sun | | Holiday | |
| 18 | Mon | 4 | | 52 |
| 19 | Tue | 5 | | 53 |
| 20 | Wed | 6 | | 54 |
| 21 | Thu | 1 | | 55 |
| 22 | Fri | 2 | | 56 |
| 23 | Sat | | Holiday | |
| 24 | Sun | | Holiday | |
| 25 | Mon | 3 | | 57 |
| 26 | Tue | 4 | | 58 |
| 27 | Wed | 5 | | 59 |
| 28 | Thu | 6 | | 60 |
| | | | | |
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| MARCH 2019 | | | | | |
|------------|-----|-----------|-----------------|---------|-------------|
| Date | Day | Day Order | Particulars | | No. of Days |
| 1 | Fri | 1 | | | 61 |
| 2 | Sat | | Holiday | | |
| 3 | Sun | | Holiday | | |
| 4 | Mon | 2 | | | 62 |
| 5 | Tue | 3 | | | 63 |
| 6 | Wed | 4 | | | 64 |
| 7 | Thu | 5 | | | 65 |
| 8 | Fri | 6 | | | 66 |
| 9 | Sat | | Holiday | | |
| 10 | Sun | | Holiday | | |
| 11 | Mon | 1 | | | 67 |
| 12 | Tue | 2 | | | 68 |
| 13 | Wed | 3 | | | 69 |
| 14 | Thu | 4 | | | 70 |
| 15 | Fri | 5 | | | 71 |
| 16 | Sat | | Holiday | | |
| 17 | Sun | | Holiday | | |
| 18 | Mon | 6 | | | 72 |
| 19 | Tue | 1 | | | 73 |
| 20 | Wed | 2 | | | 74 |
| 21 | Thu | 3 | | | 75 |
| 22 | Fri | 4 | | | 76 |
| 23 | Sat | | Holiday | | |
| 24 | Sun | | Holiday | | |
| 25 | Mon | 5 | | | 77 |
| 26 | Tue | 6 | | | 78 |
| 27 | Wed | 1 | | | 79 |
| 28 | Thu | 2 | CIA - II Begins | Paper I | 80 |
| 29 | Fri | 3 | Paper II | | 81 |
| 30 | Sat | | Holiday | | |
| 31 | Sun | | Holiday | | |

| APRIL 2019 | | | | |
|------------|-----|-----------|------------------------------------|-------------|
| Date | Day | Day Order | Particulars | No. of Days |
| 1 | Mon | 4 | Paper III | 82 |
| 2 | Tue | 5 | Paper IV | 83 |
| 3 | Wed | 6 | Paper V | 84 |
| 4 | Thu | 1 | Paper VI | 85 |
| 5 | Fri | 2 | Paper VII | 86 |
| 6 | Sat | | Holiday | |
| 7 | Sun | | Holiday | |
| 8 | Mon | 3 | | 87 |
| 9 | Tue | 4 | | 88 |
| 10 | Wed | 5 | | 89 |
| 11 | Thu | 6 | Last Working Day for Even Semester | 90 |
| 12 | Fri | | | |
| 13 | Sat | | | |
| 14 | Sun | | | |
| 15 | Mon | | | |
| 16 | Tue | | | |
| 17 | Wed | | Semester Examinations Begin | |
| 18 | Thu | | | |
| 19 | Fri | | | |
| 20 | Sat | | | |
| 21 | Sun | | | |
| 22 | Mon | | | |
| 23 | Tue | | | |
| 24 | Wed | | | |
| 25 | Thu | | | |
| 26 | Fri | | | |
| 27 | Sat | | | |
| 28 | Sun | | | |
| 29 | Mon | | | |
| 30 | Tue | | | |
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